

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: June 1, 2023

To: The City Council

From: *Malaiika Billups* for
Matthew W. Szabo, City Administrative Officer

Subject: **JUNETEENTH HOLIDAY - ORDINANCE AMENDING LOS ANGELES
ADMINISTRATIVE CODE SECTION 4.119 FOR NON-REPRESENTED
EMPLOYEES**

RECOMMENDATIONS

The City Administrative Officer recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.119 pertaining to the addition of the Juneteenth (June 19) Holiday for non-represented employees; and
2. That the City Council authorize the Controller and the City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

SUMMARY

Los Angeles Administrative Code (LAAC) Section 4.119 codifies legal holidays for non-represented City of Los Angeles employees. Currently, a total of 12 holidays are identified. Pursuant to LAAC Section 4.119 (a)(13), any day or portion thereof shall be treated as a holiday if declared by Mayoral proclamation with concurrence of the City Council by resolution. In 2022, former Mayor Garcetti proclaimed Juneteenth (June 19) a City holiday and the City Council concurred by resolution (C.F. 20-0933). Pursuant to the LAAC for non-represented employees and Memoranda of Understanding (MOUs) for represented employees, the holiday was observed on Monday, June 20, 2022.

At its meeting on May 23, 2023, the Executive Employee Relations Committee approved the recommendation of the City Administrative Officer (CAO) to memorialize Juneteenth as a permanent legal holiday for City employees by adding the Juneteenth holiday to LAAC Section 4.119 for non-represented employees and applicable MOUs for represented employees. Accordingly, the ordinance submitted herein adds the Juneteenth holiday to LAAC Section 4.119 for non-represented employees. For the City's represented employees, the

holiday provisions in applicable MOUs are being amended to provide for the Juneteenth holiday in accordance with the meet and confer process.

FISCAL IMPACT

Any cost associated with the implementation of the Juneteenth holiday will be absorbed within a department or bureau's budgeted funds.

MWS:MCB:PAG:JMB:0723142

Attachment